



# Matters

December 2024

*an internal employee newsletter*

## A Message From Our CEO

Happy Holidays,

I hope that each of you had a Happy Thanksgiving and are well into planning for the holiday season ahead. We are settling into the new building and working diligently to get the Gettysburg Grocery open sometime soon.

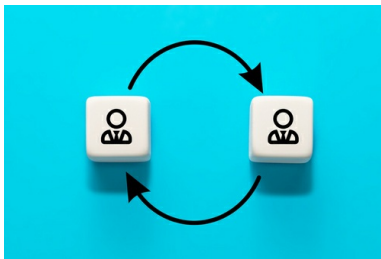
Please make sure that our clients have the support they need during this difficult time of the year. The holidays can be a lonely time for so many people.

Take care and thank you for all you do for Homefull, the community and most of all, the clients we serve!

*Tina*

Tina M. Patterson  
CEO

## HR Updates



### Reminders

**Benefit Renewals:** don't forget if you want to make changes to any of your insurance coverages, now is the time to do it! Send an email to [HomefullHR@homefull.org](mailto:HomefullHR@homefull.org) with the form provided at the All Staff Meeting and confirm what changes you'd like to make. Also remember that the premium cost is changing slightly for 2025; Theresa sent out those numbers that will start at the beginning of January.

Please reach out if you have questions about your specific cost.

**Incentive PTO:** if you got a seasonal vaccination recently, remember to submit it to [HomefullHR@homefull.org](mailto:HomefullHR@homefull.org) to earn incentive PTO for it! You earn one hour per vaccination (e.g. flu, COVID, RSV, etc.) for up to 2 hours per quarter. Any submissions for Oct-Dec (Q4) will be added during the 1st quarter of 2025 (Jan-Mar).

**Limited Contact Period:** Remember the "limited contact" period for our program staff from Dec 23-Jan 3. You should all be working with your teams to ensure coverage and also not scheduling in person group meetings/trainings during this period.

**Next Homefull Holidays**



Christmas - Wednesday, December 25th and Friday,  
December 26th  
PQI Day off - TBD

### Emergency Alerts - One Call

- As most of you know, we use a system called One Call Now to send out emergency alerts or announcements to employees. At orientation, you provided us the number you'd like used on One Call Now via your Emergency Contact Form. If you need this number updated at any point, please email [HomefullHR@homefull.org](mailto:HomefullHR@homefull.org). The One Call Now system allows us to send out severe weather alerts, office access info, or other emergency notifications on a quick basis. In the next few days, we'll be doing a test of the One Call Now system so be on the watch for a call from Homefull. You can save that number in your contacts in your phone so you'll be able to quickly identify future One Call Now alerts (e.g. choose a name that lets you know it's a special message from Homefull like "Homefull emergency alert" or "Homefull One Call Now").
- Additionally, you can opt in to receive these messages from Homefull via text instead of phone/voicemail. The system defaults to a phone call (it will leave a message) and requires folks to opt in for the text message option. If you prefer text: text the word Alert to 22300 using the phone number connected to One Call Now. Then follow the prompts to opt in for text messaging.

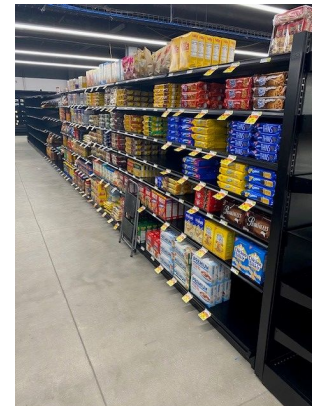


## Construction Updates

### Grocery Store Opening is Near

The grocery team is busy setting product, building shelving and displays, and finalizing all the operational decisions that go into opening the new store. Thank you to everyone who helped stock shelves after the November All Staff!

We are moving through the final inspections, a few unexpected "kinks" that recently happened, and we hope to have the store open for staff and other invited guests sometime soon with a Grand Opening following in early January.



# Staff Changes



## Welcome and Goodbye To the Following Employees!

**Comings:** New Hires - Angel Bernard and Eva Wells

**Goings:** Sam Vacca

## DEI Monthly Focus

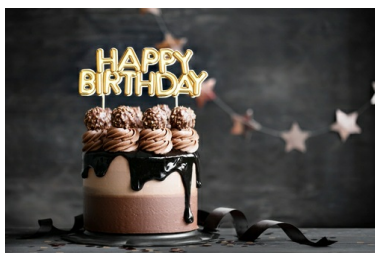
### Purpose of the DE&I Section

This section is intended to communicate the different observances that occur during the month, but it is not an all inclusive list. If you would like for the DE&I team to include something for a given month, please reach out to [Lee Wagner](#) the month prior.



- December 1** - World AIDS Day
- December 2** - International Day for the Abolition of Slavery
- December 3** - International Day for People with Disabilities
- December 5** - International Volunteer Day
- December 9** - International Genocide Prevention Day
- December 10** - International Human Rights Day
- December 21** - Yule Winter Solstice (Pagan)
- December 25** - Christmas (Christian) and Hanukkah begins at sunset (Jewish)
- December 26** - Kwanzaa week and Boxing Day
- December 26** - Haukkah week
- December 31** - New Year's Eve

## Let's Celebrate



- 12/3 – Austen Wesley
- 12/8 – Tanya Long
- 12/9 – Angie Oronce
- 12/11 – John Patterson
- 12/14 – Theresa Nolan
- 12/16 – Rachel Chrisman
- 12/23 – Tina Patterson
- 12/30 – Brian Foster



- 12/2 – Tyler Thompson – 5 years
- 12/17 – Pam Baugham – 4 years



Homefull | 807 South Gettysburg Ave. Suite 201 | Dayton, OH 45417 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)



Try email marketing for free today!